

Free Microsoft Office for students

– available for Windows and Mac

Students at all schools which are part of IT-Center Fyn are offered Microsoft Office for free. You are allowed to download MS Office 2013 for Windows and MS Office 2016 for Mac, and install it on up to 5 computers.

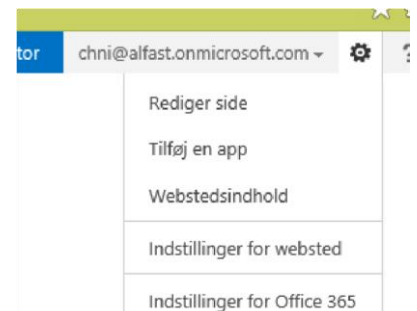
How it works

Go to: <http://office.itcfyn.dk> (The page is in Danish)

As a student at Nørre Gymnasium, you log on by typing your UNI-login to simulate an e-mail address like this:

[UNI-login name]@edu.norreg.dk (Example: chri91f5@edu.norreg.dk)

You will be redirected to another page where you add your password. (You may be required to enter the above “e-mail address” again.)



When login is effective, do as follows:

1. In the top right corner click the gear wheel icon and then **Indstillinger for Office 365**.
2. Click **Software**
3. Click the button: **Installér**
4. Type the above “e-mail address” if required. (For Mac-users activation is done when you start Word.)

REMEMBER: Select “**Aktivering via Office 365-konto**” when re-activating the Office suite from time to time.

The products listed below are installed with the Windows edition (**Office 2013**). All products will be installed – you cannot choose some parts only from the suite. **Office 2016 for Mac**, consists of Word, Excel, PowerPoint and Outlook only.



Notice:

The License is valid for use on 5 PC/Mac computers as long as you are registered as a student at Nørre Gymnasium. The offer was given by Microsoft and IT-Center Fyn made it available. IT-Center Fyn cannot be held responsible for problems that might occur on private computers during or after the installation.

